Kindergarten Enrolment Application
Enrolment application quick guide

Please read the Kindergarten Enrolment Application Information Booklet for more information, available on the LMPA website www.lmpa.org.au

This information is collected for enrolment application purposes, additional information will need to be collected from you by the Kindergarten at a later date.

1. To be able to attend Kindergarten your child must turn 4 years old on or before April 30 in the year of attendance. This is the minimum age requirement in Victoria.
2. For help filling out this form, contact LMPA – Kindergarten Central Enrolments on 5443 1229 between 9:00am to 5:00pm weekdays.
3. Long day Kindergarten programs are typically two days per week, 7.5 hours in length, and mostly run from 8:30am to 4:00pm, Short day Kindergarten programs are typically 3 days per week, 5 hours in length, and mostly run from 9:00am to 2:00pm. Extended Kindergarten programs include additional hours before or after the normal 15 hours Kindergarten program, 2 days per week. (Please note program hours will be confirmed later on in the year and the Extended Kindergarten program attracts additional costs)
4. You must complete a new Kindergarten Enrolment Application each year.
5. Applications for the first round of placement offers need to be lodged by JUNE 15, 2019.
6. Incomplete applications will not be processed. Please ensure all documents are provided with your application e.g. Application fee, Health Care/Pension Card and Australian Childhood Immunisation Register (ACIR)
7. Families have 10 days to respond and return their letters of offer.
8. Please inform the LMPA – Kindergarten Central Enrolments if you will not able to receive the letters of offer or your details have changed.
9. If you are sending your form by mail it is recommended that you use Registered or Express Post.
10. It is your responsibility to ensure that this application is received by LMPA - Kindergarten Central Enrolments.

Please return the enrolment application and other documentation

By Registered or Express Post:
LMPA - Kindergarten Central Enrolments,
C/- Shine Bright EYM, 53 Wills Street, Bendigo Vic 3550
By email: Scanned applications can be emailed to enrolments@lmpa.org.au
In person: 53 Wills Street, Bendigo

Application Fee ($30.00) Payment Options

By Internet Banking or at any Bendigo Branch or agency
Our bank details are as follows:
Account Name – LMPA
BSB – 633 000 Account no. – 129 236 170
Please use your child’s full name as your reference.
You can also pay Cash/EFT/Cheque/Money Order at 53 Wills Street, Bendigo

Please note that government funding waives the cost of the application fee for families with:
- A valid concession card (Health Care Card or Pension Concession Card),
- Valid entry visa,
- Valid Department of Veterans Affairs Gold or White card
- Indigenous children
- Multiple births - Triplets and above. *Families with twins only have to pay one fee of $30.00
- Children eligible for the Early Start Program

Did you know?

That your child is eligible for a free 3½ year old developmental assessment, prior to commencing kindergarten? This visit includes assessment of vision, co-ordination, weight, height, posture, speech and language. Please call Maternal and Child Health on 5434-6364 to make an appointment.
2020 Kindergarten Application
Kindergarten Preferences - Choose up to 5 (number in order of preference)

BENDIGO Funded Kindergarten

- Assisi Kindergarten. Ph.: 5439 3833
  46 Blucher Street Strathfieldsaye

- Bendigo Preschool. Ph.: 5443 6493
  90 Myrtle Street Bendigo
  □ Long days
  □ Short days

- Doctor Harry Little Preschool
  243 View Street Bendigo Ph.: 5443 8454

- Eaglehawk Preschool. Ph.: 5446 8691
  15 Bright Street Eaglehawk
  □ Long days

- Golden Square Preschool. Ph.: 5443 7668
  45 Panton Street Golden Square
  □ Short days
  □ Extended Program 7:30am – 6:00pm

- Havilah Road Preschool. Ph.: 5443 4687
  Havilah Road Long Gully
  □ Long days
  □ Short days

- North Bendigo Preschool. Ph.: 5443 2335
  Bannister Street North Bendigo
  □ Long days

- Shine Bright Axedale Kindergarten. Ph.: 5439 7459
  High Street Axedale
  □ Long days
  □ Short days

- Shine Bright Elmore Kindergarten. Ph.: 5432 6341
  65 Hervey Street Elmore
  □ Short days

- Shine Bright Epsom Kindergarten. Ph.: 5448 4037
  46 Myrtle road Epsom
  □ Long days

- Shine Bright Heathcote Kindergarten. Ph.: 5433 2068
  Cnr Henriott & Camp Streets Heathcote
  □ Short days

- Shine Bright Helm Street Kindergarten. Ph.: 5447 0185
  13 Helm Street Kangaroo Flat
  □ Long days
  □ Short days

- Shine Bright Huntly Kindergarten. Ph.: 5448 8687
  21 Stephenson Street Huntly
  □ Long days
  □ Short days

- Shine Bright Kangaroo Flat Kindergarten. Ph.: 5447 7675
  1 Carpenter Street Kangaroo Flat
  □ Long days

- Shine Bright Kennington Kindergarten. Ph.: 5443 7282
  17 Crook Street Kennington
  □ Long days
  □ Short days

- Shine Bright Marong Kindergarten. Ph.: 5435 2394
  10 Leslie Street Marong
  □ Long days
  □ Short days

- Shine Bright Neale Street Nth Kindergarten. Ph.: 5443 7070
  7 Neale Street Bendigo
  □ Long days
  □ Short days

- Shine Bright Neangar Kindergarten. Ph.: 5446 9767
  25 Watson Avenue California Gully
  □ Long days
  □ Short days

- Shine Bright South Bendigo Kindergarten. Ph.: 5443 3861
  23 Somerville Street Bendigo
  □ Long days
  □ Extended Program 8:30am – 5:45pm

- Shine Bright Spring Gully Kindergarten. Ph.: 5443 5980
  113 Spring Gully Road Spring Gully
  □ Long days
  □ Short days

- Shine Bright Strathfieldsaye Kindergarten. Ph.: 5439 5577
  40-44 Club Court Strathfieldsaye
  □ Long days
  □ Short days
  □ Extended Program 8:30am – 5:45pm

- Shine Bright White Hills Kindergarten. Ph.: 5448 4571
  62 Raglan Street White Hills
  □ Long days
  □ Short days
BENDIGO Funded Kindergarten in Long Day Care
If you choose a long day care service as one of your preferences please call the service regarding fees and session times before submitting your application.

- Community Kids Golden Square Early Education Centre Ph.: 5441 8955
  92-94 Specimen Hill Road Golden Square
- Country Buddies Ph.: 5448 8922
  321 Midland Highway Epsom

Good Start Early Learning
- Bendigo - 10 McIvor Road Bendigo Ph.: 5444 1777
- Flora Hill - 32 Somerville Street Bendigo Ph.: 5441 6596
- Golden Square - 11 Symonds Street Golden Square Ph.: 5447 0533
- Kangaroo Flat - 28 View Street Kangaroo Flat Ph.: 5447 2888
- Strathfieldsaye - 913 Wellington Street Strathfieldsaye Ph.: 5439 4711

Jenny’s Early Learning Centre
- Bendigo Base Hospital - Lucan Street Bendigo Ph.: 5444 3991
- Maiden Gully - 26 Glenelg Street Maiden Gully Ph.: 5449 7555
- Epsom - 134 Ironstone Road Epsom Ph.: 5448 4520
- Strathfieldsaye - 93 Regent Street Strathfieldsaye Ph.: 5439 4774

- Nurture One Napier Street Ph.: 5442 3977
  56 Napier Street, White Hills
- Lightning Reef Early Learning Centre Ph.: 5444 6666
  74-88 Holmes Road Long Gully
- United Children Child Care & Kindergarten Ph.: 5447 1102
  215-217 High Street Kangaroo Flat

SWAN HILL Funded Kindergarten Programs

Shine Bright Kunawaa Kindergarten. Ph.: 5032 3600
  123-163 Gray Street Swan Hill
- Long days
- Extended Program 8:30am – 5:45pm

Shine Bright Nyah West Kindergarten. Ph.: 5030 2204
  Lloyd Street Nyah West
- Short days

Shine Bright Swan Hill North Kindergarten. Ph.: 5032 2788
  64 Pye Street Swan Hill
- Long days

Shine Bright Swan Hill South Kindergarten. Ph.: 5032 4333
  70A Gray Street Swan Hill
- Long days
- Short days

Shine Bright Woorinen South Kindergarten. Ph.: 5037 6741
  11 McCalman Street Woorinen South
- Short days
Kindergarten Enrolment Application

A parent or guardian who has authority in relation to the child must complete this form.

**Powers and Responsibilities Authority Explanation** All parents have powers and responsibilities in relation to their children that can only be changed by a court order. The Education & Care Services National Regulations refer to these powers and responsibilities as “a person with authority”. It is not affected by the relationship between the parents, such as, whether or not they have lived together or are married. A court order, such as under the Family Law Act 1975, may take away the authority of a parent to do something, or may give it to another person.

**Information about your child**

| Family Name: __________________________ | Given Names: __________________________ |
| Date of Birth: _______ / _______ / _____ | Male [ ] Female [ ] Other [ ] |
| Residential Address: __________________________ | Post code: _______ |
| Town/Suburb: __________________________ | Post code: _______ |
| Language(s) spoken in the home: __________________________ | |
| This child lives [ ] with parents [ ] in informal kinship care with __________________________ | [ ] in permanent care |
| [ ] in foster care [ ] in formal kinship care with __________________________ | [ ] residential care |
| [ ] other __________________________ | |
| Concession Card Holder: __________________________ | [ ] Yes [ ] No |

(please attach a copy of your card to your child’s application)

Is your Child of Aboriginal and/or Torres Strait Island origin?

[ ] Aboriginal [ ] Aboriginal and Torres Strait Islander [ ] Torres Strait Islander [ ] Not Applicable

My child is eligible to attend Early Start Kindergarten program? [ ] Yes [ ] No

Has your child attended a childcare or prekindergarten program in the past 12 months? [ ] Yes [ ] No

If yes, name of service:

Does your child have a sibling who attended childcare or kindergarten in the last 3 years? [ ] Yes [ ] No

If Yes, Child’s Name: __________________________ | Name of service: __________________________ | Year: _______

Is your child known to Department of Health and Human Services/Child FIRST/Child Protection? [ ] Yes [ ] No

My child is eligible to attend Early Start Kindergarten program? [ ] Yes [ ] No

**Information about the child’s parents**: A parent includes a guardian of the child and a person with parental responsibility for the child under a decision or court order. Parental responsibility is a term defined under section 61C of the Family Law Act 1975, which means “all the duties, power, responsibilities and authority which, by law, parents have in relation to children”.

**Parent [ ] Guardian [ ]**

| Name: __________________________ | Residential Address - as above or: __________________________ |
| Telephone numbers | (H): _______ (W): _______ (Mobile): _______ |
| Email: __________________________ | |
| Do you require an Interpreter: [ ] Yes [ ] No | |
| If Yes, what language do you speak? __________________________ | |
| Does the child live with this parent/guardian? [ ] No [ ] Yes [ ] Sometimes | |

**Parent [ ] Guardian [ ]**

| Name: __________________________ | Residential Address - as above or: __________________________ |
| Telephone numbers | (H): _______ (W): _______ (Mobile): _______ |
| Email: __________________________ | |
| Do you require an Interpreter: [ ] Yes [ ] No | |
| If Yes, what language do you speak? __________________________ | |
| Does the child live with this parent/guardian? [ ] No [ ] Yes [ ] Sometimes | |

**OFFICE USE**:  
HCC / PCC/DVA # __________________________ | Start Date _____/_____/____ - Exp Date _____/_____/____ |

Date Received __________________________ | Application No __________________________ |

Priority: [ ] 2nd yr [ ] ESK | Date Paid/Ref: __________________________ |

Payment Type: [ ] $ [ ] EFT [ ] O/Line | Immunisation: [ ] Yes [ ] Grace Period [ ] Catch up plan |

DOB verified: [ ] Yes [ ] No
Court orders relating to the child
Are there any court orders, parenting orders [s64B (1) of the Family Law Act 1975 (Commonwealth)] or parenting plans [s63C (1) and (6) of the Family Law Act 1975 (Commonwealth)] relating to the powers, duties, responsibilities or authorities of any person in relation to your child or access to your child? ........................................................................................................... □ Yes □ No
Please note: if there are no court orders in place, both parents have equal rights.
Please describe these changes and provide the contact details of any person given these powers:

Support Services
My child has a Caseworker at one or more of the following services (please tick if applicable)
☐ Department of Human Services
☐ Child FIRST
☐ Off To an Early Start (OTAES/Enhanced Maternal Child Health)
☐ Bendigo and District Aboriginal Services (BDAC)
☐ Mildura and District Aboriginal Services (MDAS)
☐ Other service is: ____________________________
Our Caseworker is: ____________________________ Ph.: ____________________________
☐ My child had a caseworker at DHS/Child First/Anglicare/Mallee (Child Protection).
The case was closed on: ____________________________

Child’s health and wellbeing information
Does your child have any additional specific needs? ........................................................................................................... □ Yes □ No
e.g. Autism, Asperger’s, ADHD, Developmental Delays, Physical impairment (i.e. hearing, sight, mobility)
If yes, does your child have a diagnosis ........................................................................................................... □ Yes □ No
My child has been diagnosed with:
Please provide details of any special needs:

If any non-diagnosed specific need(s), please describe:

My child is on the waiting list for NDIS/Early Intervention ........................................................................................................... □ Yes □ No
My child is attending Early Intervention ........................................................................................................... □ Yes □ No
If yes, our Caseworker is ____________________________ at ____________________________ Ph.: ____________________________
I give permission for LMPA - Kindergarten Central Enrolments and kindergarten staff to contact the above nominated service(s) to assist in the placement and transition program for my child
Signed ____________________________ Dated ____________________________

Allergies
Does your child have any allergies, sensitivities or intolerances? ........................................................................................................... □ Yes □ No
Please provide details

Anaphylaxis
Has your child been diagnosed at risk of anaphylaxis? ........................................................................................................... □ Yes □ No
Please provide details

Asthma, Diabetes & Epilepsy
Has your child been diagnosed at risk of asthma, diabetes or epilepsy? ........................................................................................................... □ Yes □ No
Please provide details

Immunisation record “No Jab, No Play”
Has your child been immunised? ........................................................................................................... □ Yes □ No
If yes please provide a copy of their ACIR Immunisation History Statement
If no, please select one of the following
☐ my child qualifies for the 16 week Grace Period
☐ my child is on an immunisation catch up plan, please attach a copy
Families who meet any of the following criteria are eligible for the grace period;
• Children known to Child Protection/ChildFIRST
• Children identified as Aboriginal and/or Torres Strait Islander
• Children in the care of an adult who is not their parent
• Children in Emergency Care
• Children who have been evacuated following an emergency
• Other; Children experiencing vulnerability or disadvantage

I, ____________________________ (parent/guardian) declare that the above information is true and correct
Signature ____________________________ Date: ____________________________
## Parental education and occupation details

<table>
<thead>
<tr>
<th>Education</th>
<th>Adult A (Primary Carer)</th>
<th>Adult B (leave blank if not applicable)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>What is the highest year of primary or secondary school the parent/guardian has completed?</strong> (tick one)</td>
<td>☐ Year 9 or equivalent or below</td>
<td>☐ Year 9 or equivalent or below</td>
</tr>
<tr>
<td>For persons who have never attended school, mark 'Year 9 or equivalent or below'.</td>
<td>☐ Year 10 or equivalent</td>
<td>☐ Year 10 or equivalent</td>
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<td></td>
<td>☐ Year 11 or equivalent</td>
<td>☐ Year 11 or equivalent</td>
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<td></td>
<td>☐ Year 12 or equivalent</td>
<td>☐ Year 12 or equivalent</td>
</tr>
<tr>
<td><strong>What is the level of the highest qualification the parent/guardian has completed?</strong> (tick one)</td>
<td>☐ No non-school qualification</td>
<td>☐ No non-school qualification</td>
</tr>
<tr>
<td></td>
<td>☐ Certificate I to IV (including trade certificate)</td>
<td>☐ Certificate I to IV (including trade certificate)</td>
</tr>
<tr>
<td></td>
<td>☐ Advanced diploma / Diploma</td>
<td>☐ Advanced diploma / Diploma</td>
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<tr>
<td></td>
<td>☐ Bachelor degree or above</td>
<td>☐ Bachelor degree or above</td>
</tr>
</tbody>
</table>

## Occupation

<table>
<thead>
<tr>
<th>Occupation</th>
<th>Adult A (Primary Carer)</th>
<th>Adult B (leave blank if not applicable)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>What is the occupation of the parent/guardian?</strong></td>
<td>☐ A</td>
<td>☐ A</td>
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<td></td>
<td>☐ B</td>
<td>☐ B</td>
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<td></td>
<td>☐ N</td>
<td>☐ N</td>
</tr>
</tbody>
</table>

*Please tick the appropriate parental occupation group from the attached list (See Parental Occupation Group Codes).*

*If the person has not been in paid work for the last 12 months, tick ‘N’.*

*If the person is not currently in paid work but has had a job in the last 12 months, or has retired in the last 12 months, please use their last occupation to select from the attached occupation group list.*
<table>
<thead>
<tr>
<th>Occupation Category</th>
<th>Occupation Examples</th>
</tr>
</thead>
<tbody>
<tr>
<td>MANAGERS</td>
<td>Chief Executives, General Managers and Legislators, Chief Executives and Managing Directors, Corporate General Manager, Defence Force Senior Officer, Local Government Legislator, Member of Parliament</td>
</tr>
<tr>
<td></td>
<td>Farmers and Farm Managers, Aquaculture Farmers, Crop Farmers, Livestock Farmers, Mixed Crop, Livestock Farmers</td>
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<td></td>
<td>Specialist Managers, Advertising, Public Relations and Sales Managers, Business Administration Managers, Construction Managers, Education, Health and Welfare Services Managers</td>
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<td></td>
<td>Hospitality, Retail and Service Managers, Accommodation and Hospitality Managers, Retail Managers</td>
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<td></td>
<td>PROFESSIONALS generally with a bachelors degree or above</td>
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<td></td>
<td>Arts and Media Professionals, Music Professionals, Photographers, Journalists and Other Writers</td>
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<td></td>
<td>Design, Engineering and Science Professionals, Architects, Designers, Planners and Surveyors, Engineering Professionals</td>
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<td></td>
<td>Education Professionals, Early Childhood Teachers, School Teachers, Tertiary Education Teachers</td>
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<td></td>
<td>Health Professionals, Health Diagnostic and Promotion Professionals, Health Therapy Professionals, Medical Practitioners, Midwifery and Nursing Professionals</td>
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<td></td>
<td>ICT Professionals, Business and Systems Analysts, and Programmers, Database and Systems Administrators, and ICT Security Specialists</td>
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<td></td>
<td>Legal, Social and Welfare Professionals, Barristers, Judicial and Other Legal Professionals, Solicitors, Counsellors, Psychologists, Social Workers, Ministers of Religion</td>
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<td></td>
<td>TECHNICIANS AND TRADES WORKERS</td>
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<td></td>
<td>Engineering, ICT and Science Technicians, Agricultural, Medical and Science Technicians, Building and Engineering Technicians, ICT and Telecommunications Technicians</td>
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<tr>
<td></td>
<td>Automotive and Engineering Trades Workers, Automotive Electricians and Mechanics, Mechanical Engineering Trades Workers, Panel beaters, and Vehicle Body Builders,trimmers and Painters</td>
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<td></td>
<td>Construction Trades Workers, Bricklayers, and Carpenters and Joiners, Floor Finishers and Painting Trades Workers</td>
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<td>Electrotechnology and Telecommunications Trades Workers, Electricians, Electronics and Telecommunications Trades Workers</td>
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<td></td>
<td>Food Trades Workers, Chefs, Bakers and Pastry cooks, Butchers and Smallgoods Makers, Cooks</td>
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<td></td>
<td>Skilled Animal and Horticultural Workers, Animal Attendants and Trainers, and Shearers, Horticultural Trades Workers</td>
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<td></td>
<td>Other Technicians and Trades Workers, Hairdressers, Textile, Clothing and Footwear Trades Workers</td>
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<tr>
<td></td>
<td>COMMUNITY AND PERSONAL SERVICE WORKERS</td>
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<tr>
<td></td>
<td>Health and Welfare Support Workers, Ambulance Officers and Paramedics, Dental Hygienists, Technicians and Therapists, Health Workers, Massage Therapists</td>
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<tr>
<td></td>
<td>Carers and Aides, Child Carers, Education Aides, Personal Carers and Assistants</td>
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<td></td>
<td>Hospitality Workers, Bar Attendants and Baristas, Cafe Workers, Gaming Workers</td>
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<td></td>
<td>Protective Service Workers, Police, Defence Force Members - Other Ranks, Fire and Emergency Workers</td>
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<td></td>
<td>Personal Service Workers, Beauty Therapists, Driving Instructors, Travel Attendants</td>
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<td></td>
<td>Sports, Sports Coaches, Instructors and Officials, Sportspersons</td>
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<tr>
<td></td>
<td>Fitness Instructors, Outdoor Adventure Guides, Fitness Instructors, Outdoor Adventure Guides</td>
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<tr>
<td></td>
<td>CLERICAL AND ADMINISTRATIVE WORKERS</td>
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<tr>
<td></td>
<td>Office Managers and Program Administrators, Contract, Program and Project Administrators, Office and Practice Managers</td>
</tr>
<tr>
<td></td>
<td>Personal Assistants and Secretaries, Personal Assistants, Secretaries, Legal Secretaries</td>
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<tr>
<td></td>
<td>General Clerical Workers, General Clerks, Keyboard Operators</td>
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<tr>
<td></td>
<td>Inquiry Clerks and Receptionists, Call or Contact Centre Information Clerks, Receptionists</td>
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<tr>
<td></td>
<td>Numerical Clerks, Bookkeepers, Accounting, Financial and Insurance Clerks, Bank Workers</td>
</tr>
<tr>
<td></td>
<td>Clerical and Office Support Workers, Couriers and Postal Deliverers, Filing and Registry Clerks, Survey Interviewers</td>
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<td></td>
<td>Other Clerical and Administrative Workers, Conveyancers and Legal Executives</td>
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<td></td>
<td>SALES WORKERS &amp; MACHINERY OPERATORS, DRIVERS AND LABOURERS</td>
</tr>
<tr>
<td></td>
<td>Sales Agents, Auctioneers, and Stock and Station Agents, Insurance Agents, Real Estate Sales Agents</td>
</tr>
<tr>
<td></td>
<td>Sales Representatives, Sales Assistants, Salespersons and Sales Support Workers, Sales Representatives, Sales Assistants, Pharmacy Sales Assistants, Retail Supervisors, Checkout Operator</td>
</tr>
<tr>
<td></td>
<td>Machinery Operators, Drivers and Labourers, Machine and Stationary Plant Operators, Road and Rail Drivers, Storepersons, Cleaners and Laundry Workers, Factory Process Workers</td>
</tr>
</tbody>
</table>