



# LODDON MALLEE PRESCHOOL ASSOCIATION

Kindergarten Central Enrolments

## 2024

### 3-Year-Old

# Swan Hill Kindergarten Enrolment Application



Y KINDERGARTEN  
CLUSTER  
MANAGEMENT

# Enrolment Application Quick Guide

Please read the Kindergarten Enrolment Application Information Booklet for more information, available on the LMPA website [www.lmpa.org.au](http://www.lmpa.org.au)

**This information is collected for enrolment application purposes, additional information will need to be collected from you by the kindergarten at a later date.**

1. To be eligible for 3-year-old Kindergarten your child must turn 3 years of age on or before April 30<sup>th</sup> in the year of attendance and will need to be 3 years of age before commencing in the program. This is the minimum age requirement in Victoria.
2. 3-year-old Kindergarten can only be accessed once before moving on to 4-year-old Kindergarten in the following year. There is no 2<sup>nd</sup> year of 3-year-old Kindergarten.
3. 3-year-old Kindergarten sessions can range from 5 hours to 15 hours per week, depending on what individual kindergartens are able to offer.
4. Extended sessional Kindergarten programs include additional hours before or after the normal 15 hours Kindergarten program and Integrated Kindergarten is offered at many Long Day Care services. Additional costs may apply for these programs
5. Families will be required to complete a new Kindergarten Enrolment Application for their child's 4-year-old Kindergarten year (enrolments do not roll over between years).
6. Applications for the first round of placement offers need to be submitted by **JUNE 23<sup>rd</sup>, 2023**.
7. Incomplete applications will not be able to be processed. Please ensure all documents are provided with your application e.g., Commonwealth Concession Card, Child's birth certificate and Australian Childhood Immunisation Register (ACIR).
8. An application fee of \$30.00 applies to all Kindergarten enrolment applications, however there are some exceptions to this, see below for details.
9. For help filling out this form, contact LMPA – Kindergarten Central Enrolments on 03 5443 1229.

Completed enrolment applications and required documents are to be submitted to LMPA via:

*Post, email or in person to  
LMPA, 53 Wills Street, Bendigo VIC 3550  
[enrolments@lmpa.org.au](mailto:enrolments@lmpa.org.au)*

## Application Fee (\$30.00) Payment Options

*By Internet Banking or at any Bendigo Branch or agency*  
Account Name – LMPA  
BSB – 633 000 Account No. – 129 236 170  
Please use your child's full name as your reference.

*By Cash/EFT at the LMPA office, 53 Wills Street Bendigo*

Please note families who meet the following criteria are not required to pay the application fee:

- Identify as Aboriginal or Torres Strait Islander,
- Have a Refugee/Asylum Seeker background,
- Are known the Department of Families, Fairness and Housing (DFFH)/Child Protection,
- Hold a current Commonwealth Health Care Card **or** Pensioner Concession Card,
- Hold a current Department of Veterans Affairs White or Gold Card,
- Hold a current or expired ImmiCard and/or
- Multiple births - Triplets and above (families with twins pay only one application fee)

## Did you know?

That your child is eligible for a free 3½ year old developmental assessment, prior to commencing kindergarten? This visit includes assessment of vision, co-ordination, weight, height, posture, speech, and language. Please call your local Maternal and Child Health service to make an appointment.

# 2024 3-Year-Old Kindergarten Application

*Kindergarten Preferences - Choose up to 5 (number in order of preference)*

## **SWAN HILL Funded 3-Year-Old Sessional Kindergarten Programs**

### **Shine Bright Kunawaa Kindergarten**

123-163 Gray Street Swan Hill Ph. 5032 3600

- Mon/Wed 8:30am – 4:00pm
- Tue/Thu 8:30am – 4:00pm
- Tue/Fri 8:30am – 4:00pm
- Thu/Fri 8:30am – 4:00pm

### **Shine Bright Nyah West Kindergarten**

Lloyd Street Nyah West Ph. 5030 2204

- Tue/Wed/Thu 8:45am – 1:45pm

### **Shine Bright Shamrock Park Kindergarten**

2 Murlong Street Swan Hill Ph. 4016 2008

- Mon/Tue 8:30am – 4:00pm
- Mon/Thu 8:30am – 4:00pm
- Tue/Thu 8:30am – 4:00pm
- Wed/Fri 8:30am – 4:00pm

### **Shine Bright Pye Street Kindergarten**

64 Pye Street Swan Hill Ph. 5443 1229

- Tue/Thu 8:30am – 4:00pm

### **Shine Bright Swan Hill North Kindergarten**

118 Chapman Street Swan Hill Ph. 5032 2788

- Mon/Wed 8:30am – 4:00pm

### **Shine Bright Swan Hill South Kindergarten**

70A Gray Street Swan Hill Ph. 5032 4333

- Mon/Wed 8:30am – 4:00pm
- Tue/Thu/Fri 8:45am – 1:45pm

### **Shine Bright Woorinen South Kindergarten**

11 McCalman Street Woorinen South Ph. 5037 6741

- Mon/Tue 8:30am – 4:00pm
- Mon/Wed 8:30am – 4:00pm
- Tue/Wed 8:30am – 4:00pm

# 3-Year-Old Kindergarten Enrolment Application

A parent or guardian who has authority in relation to the child must complete this form.

**Powers and Responsibilities Authority Explanation** All parents have powers and responsibilities in relation to their children that can only be changed by a court order. The Education & Care Services National Regulations refer to these powers and responsibilities as "a person with authority". It is not affected by the relationship between the parents, such as, whether they have lived together or are married. A court order, such as under the Family Law Act 1975, may take away the authority of a parent to do something, or may give it to another person.

## Information about your child

Family Name: \_\_\_\_\_ Given Names: \_\_\_\_\_

Date of Birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_  Male  Female  Other

Residential Address: \_\_\_\_\_

Town/Suburb: \_\_\_\_\_ Postcode: \_\_\_\_\_

Postal Address: \_\_\_\_\_ Postcode: \_\_\_\_\_

Language(s) spoken in the home \_\_\_\_\_

This child lives  with parents  in informal kinship care with \_\_\_\_\_  in permanent care

in foster care  in formal kinship care with \_\_\_\_\_  residential care

other \_\_\_\_\_

Does your child identify as Aboriginal and/or Torres Strait Islander origin? .....  Yes  No  
 Aboriginal  Aboriginal and Torres Strait Islander  Torres Strait Islander  Not Applicable

Is your child from a Refugee or Asylum Seekers background? .....  Yes  No  
Visa type? \_\_\_\_\_

(Please attach a copy of your visa to your child's application)

Is your child known to the Department of Families, Fairness and Housing (DFFH)/Child Protection? .....  Yes  No

Is your child eligible to attend an Early Start Kindergarten program? .....  Yes  No  
(To be eligible you must have selected yes to 1 or more of the 3 questions above)

Are you or your child a Concession Card / Veteran Affairs / Immi Card holder or Protection / Asylum / Refugee Visa:

.....  Yes  No  
(If yes, Please attach a copy of your card to your child's application)

Does your child have a prior connection to your 1<sup>st</sup> preference by the way of a sibling in the past 3 years?  Yes  No

If yes, Child's Name: \_\_\_\_\_ Name of service: \_\_\_\_\_ Year: \_\_\_\_\_

**Information about the child's parents:** A parent includes a guardian of the child and a person with parental responsibility for the child under a decision or court order. Parental responsibility is a term defined under section 61C of the Family Law Act 1975, which means "all the duties, power, responsibilities and authority which, by law, parents have in relation to children".

Parent  Guardian  Other

Name: \_\_\_\_\_

Residential Address - as above or: \_\_\_\_\_

Telephone numbers

(H): \_\_\_\_\_ (W): \_\_\_\_\_ (M): \_\_\_\_\_

Email: \_\_\_\_\_

Country of Birth (if not Australia): \_\_\_\_\_

Date of arrival in Australia: \_\_\_\_\_

Do you require an Interpreter:  Yes  No

If yes, what language do you speak? \_\_\_\_\_

Does the child live with this parent/guardian?

No  Yes  Sometimes

Single parent family:  Yes  No

Parent  Guardian  Other

Name: \_\_\_\_\_

Residential Address - as above or: \_\_\_\_\_

Telephone numbers

(H): \_\_\_\_\_ (W): \_\_\_\_\_ (M): \_\_\_\_\_

Email: \_\_\_\_\_

Country of Birth (if not Australia): \_\_\_\_\_

Date of arrival in Australia: \_\_\_\_\_

Do you require an Interpreter:  Yes  No

If yes, what language do you speak? \_\_\_\_\_

Does the child live with this parent/guardian?

No  Yes  Sometimes

## OFFICE USE:

HCC / PCC/DVA # \_\_\_\_\_

Start Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_ - Exp Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Date Received \_\_\_\_\_

Application No \_\_\_\_\_

Priority:  ESK

Payment Type:  \$  EFT  O/Line

Date Paid/Ref: \_\_\_\_\_

DOB verified:  Yes

Immunisation:  Yes  Grace Period  Catch up plan.

**Court orders relating to the child**

Are there any court orders, parenting orders [s64B (1) of the Family Law Act 1975 (Commonwealth)] or parenting plans [s63C (1) and (6) of the Family Law Act 1975 (Commonwealth)] relating to the powers, duties, responsibilities, or authorities of any person in relation to your child or access to your child? .....  Yes  No

Please note: if there are no court orders in place, both parents have equal rights.

Please describe these changes and provide the contact details of any person given these powers:

\_\_\_\_\_

**Support Services**

My child has a Caseworker at one or more of the following services (please tick if applicable)

- Anglicare Vic Family Care (Child Protection/Family Services/Access to Early Learning)
- Bendigo and District Aboriginal Services (BDAC)
- Child FIRST/Orange Door
- Department of Families, Fairness and Housing (DFFH)
- Mallee Family Care (Child Protection/Family Services/Access to Early Learning)
- Mildura and District Aboriginal Services (MDAS)
- Other service is: \_\_\_\_\_

Our Caseworker is: \_\_\_\_\_ Ph.: \_\_\_\_\_

My child had a caseworker at DFFH/Child First/Orange Door/Anglicare/Mallee Family Care (Child Protection).

The case was closed on: \_\_\_\_\_

**Child's health and wellbeing information**

Does your child have any additional specific needs? .....  Yes  No  
e.g., Autism, Asperger's, ADHD, Developmental Delays, Physical impairment (i.e., hearing, sight, mobility)

If yes, does your child have a diagnosis .....  Yes  No

My child has been diagnosed with: \_\_\_\_\_

Please provide details of any special needs: \_\_\_\_\_

\_\_\_\_\_

If any non-diagnosed specific need(s), please describe: \_\_\_\_\_

\_\_\_\_\_

My child is on the waiting list for NDIS/Early Intervention .....  Yes  No

My child is attending Early Intervention .....  Yes  No

If yes, our Caseworker is \_\_\_\_\_ at \_\_\_\_\_ Ph.: \_\_\_\_\_

I give permission for LMPA - Kindergarten Central Enrolments and kindergarten staff to contact the above identified nominated service(s) to assist in the placement and transition program for my child.

Signed \_\_\_\_\_ Dated \_\_\_\_\_

**Allergies**

Does your child have any allergies, sensitivities, or intolerances? .....  Yes  No

Please provide details. \_\_\_\_\_

**Anaphylaxis**

Has your child been diagnosed at risk of anaphylaxis? .....  Yes  No

Please provide details. \_\_\_\_\_

**Asthma, Diabetes & Epilepsy**

Has your child been diagnosed at risk of asthma, diabetes, or epilepsy? .....  Yes  No

Please provide details. \_\_\_\_\_

**Immunisation record "No Jab, No Play"**

Has your child been immunised? .....  Yes  No

If yes, please provide a copy of their ACIR Immunisation History Statement

If not, please select one of the following.

- my child qualifies for the 16-week Grace Period
- my child is on a reconsider immunisation catch up plan, if so, please attach a copy

Families who meet any of the following criteria are eligible for the 16-week grace period.

- Children known to the Department of Families, Fairness and Housing (DFFH)/Child Protection,
- Children identified as Aboriginal and/or Torres Strait Islander,
- Children who are of refugees or asylum seekers background,
- Children who, or whose parents hold a current Commonwealth concession card (Health Care or Pension Concession Card), Veterans Affairs Gold/White card or Immi card,
- Children in the care of an adult who is not their parent,
- Children in Emergency Care,
- Children who have been evacuated following an emergency.

I, \_\_\_\_\_ (parent/guardian) declare that the above information is true and correct.  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## PARENTAL EDUCATION AND OCCUPATION DETAILS

CHILD'S NAME:			
KINDERGARTEN NAME:			
Please tick this box if there is only one parent/guardian for the child <input type="checkbox"/>		Parent/guardian A (Primary carer)	Parent/guardian B (Must be completed, except where there is only one parent/guardian for the child)
<b>Education</b>			
Equivalent overseas education and qualifications are recognised for the purposes of this data collection.			
1. What is the highest year of primary or secondary school the parent/guardian has completed? (Tick one) <i>For persons who have never attended school, mark 'Year 9 equivalent or below'.</i>	Year 9 equivalent or below	<input type="checkbox"/>	<input type="checkbox"/>
	Year 10 or equivalent	<input type="checkbox"/>	<input type="checkbox"/>
	Year 11 or equivalent	<input type="checkbox"/>	<input type="checkbox"/>
	Year 12 or equivalent	<input type="checkbox"/>	<input type="checkbox"/>
2. What is the level of the highest qualification the parent/guardian has completed? (Tick one)	No non-school qualification	<input type="checkbox"/>	<input type="checkbox"/>
	Certificate I to IV (including trade certificate)	<input type="checkbox"/>	<input type="checkbox"/>
	Advanced diploma / Diploma	<input type="checkbox"/>	<input type="checkbox"/>
	Bachelor's degree or above	<input type="checkbox"/>	<input type="checkbox"/>
<b>Occupation</b>			
3. What is the occupation group of the parent/guardian? (See <i>Parental Occupation Index</i> on page 2)  <i>If the parent/guardian is <b>not currently in paid work</b> but has had a job in the last 12 months, or has retired in the last 12 months, please use their last occupation</i>  <i>If the parent/guardian has <b>not been in paid work</b> for the last 12 months, tick 'N' OR</i>  <i>If the parent/guardian has <b>not been in paid work</b> for the last 12 months because the person cares for their own children full time, tick 'H'</i>	<input type="checkbox"/> A	<input type="checkbox"/> A	
	<input type="checkbox"/> B	<input type="checkbox"/> B	
	<input type="checkbox"/> C	<input type="checkbox"/> C	
	<input type="checkbox"/> D	<input type="checkbox"/> D	
	<input type="checkbox"/> N	<input type="checkbox"/> N	
	<input type="checkbox"/> H	<input type="checkbox"/> H	
Name parent/guardian (print)		Date	
Signature parent/guardian			

## PARENTAL OCCUPATION INDEX

<b>MANAGERS</b>		
<b>Chief Executives, General Managers and Legislators</b>	Chief Executives and Managing Directors, Corporate General Manager, Defence Force Senior Officer, Local Government Legislator, Member of Parliament	<b>A</b>
<b>Farmers and Farm Managers</b>	Aquaculture Farmers, Crop Farmers, Livestock Farmers, Mixed Crop, Livestock Farmers	<b>A</b>
<b>Specialist Managers</b>	Advertising, Public Relations and Sales Managers, Business Administration Managers, Construction Managers, Education, Health and Welfare Services Managers	<b>A</b>
<b>Hospitality, Retail and Service Managers</b>	Accommodation and Hospitality Managers, Retail Managers	<b>B</b>
<b>PROFESSIONALS generally with a bachelor's degree or above</b>		
<b>Arts and Media Professionals</b>	Music Professionals, Photographers, Journalists and Other Writers	<b>A</b>
<b>Business, Human Resource and Marketing Professionals</b>	Accountants, Auditors and Company Secretaries, Financial Brokers and Dealers, and Investment Advisers, Human Resource and Training Professionals, Information and Organisation Professionals, Sales, Marketing and Public Relations Professionals	<b>A</b>
<b>Design, Engineering and Science Professionals</b>	Architects, Designers, Planners and Surveyors, Engineering Professionals	<b>A</b>
<b>Education Professionals</b>	Early Childhood Teachers, School Teachers, Tertiary Education Teachers	<b>A</b>
<b>Health Professionals</b>	Health Diagnostic and Promotion Professionals, Health Therapy Professionals, Medical Practitioners, Midwifery and Nursing Professionals	<b>A</b>
<b>ICT Professionals</b>	Business and Systems Analysts, and Programmers, Database and Systems Administrators, and ICT Security Specialists	<b>A</b>
<b>Legal, Social and Welfare Professionals</b>	Barristers, Judicial and Other Legal Professionals, Solicitors, Counsellors, Psychologists, Social Workers, Ministers of Religion	<b>A</b>
<b>TECHNICIANS AND TRADES WORKERS</b>		
<b>Engineering, ICT and Science Technicians</b>	Agricultural, Medical and Science Technicians, Building and Engineering Technicians, ICT and Telecommunications Technicians	<b>B</b>
<b>Automotive and Engineering Trades Workers</b>	Automotive Electricians and Mechanics, Mechanical Engineering Trades Workers, Panel beaters, and Vehicle Body Builders, Trimmers and Painters	<b>C</b>
<b>Construction Trades Workers</b>	Bricklayers, and Carpenters and Joiners, Floor Finishers and Painting Trades Workers	<b>C</b>
<b>Electrotechnology and Telecommunications Trades Workers</b>	Electricians, Electronics and Telecommunications Trades Workers	<b>C</b>
<b>Food Trades Workers</b>	Chefs	<b>B</b>
	Bakers and Pastry cooks, Butchers and Smallgoods Makers, Cooks	<b>C</b>
<b>Skilled Animal and Horticultural Workers</b>	Animal Attendants and Trainers, and Shearers, Horticultural Trades Workers	<b>C</b>
<b>Other Technicians and Trades Workers</b>	Hairdressers, Textile, Clothing and Footwear Trades Workers	<b>C</b>
<b>COMMUNITY AND PERSONAL SERVICE WORKERS</b>		
<b>Health and Welfare Support Workers</b>	Ambulance Officers and Paramedics, Dental Hygienists, Technicians and Therapists, Health Workers, Massage Therapists	<b>B</b>
<b>Carers and Aides</b>	Child Carers, Education Aides, Personal Carers and Assistants	<b>D</b>
<b>Hospitality Workers</b>	Bar Attendants and Baristas, Cafe Workers, Gaming Workers	<b>D</b>
<b>Protective Service Workers</b>	Police	<b>B</b>
	Defence Force Members - Other Ranks, Fire and Emergency Workers	<b>C</b>
<b>Personal Service Workers</b>	Beauty Therapists, Driving Instructors, Travel Attendants	<b>D</b>
<b>Sports</b>	Sports Coaches, Instructors and Officials, Sportspersons	<b>C</b>
	Fitness Instructors, Outdoor Adventure Guides	<b>D</b>
<b>CLERICAL AND ADMINISTRATIVE WORKERS</b>		
<b>Office Managers and Program Administrators</b>	Contract, Program and Project Administrators, Office and Practice Managers	<b>B</b>
<b>Personal Assistants and Secretaries</b>	Personal Assistants, Secretaries, Legal Secretaries	<b>C</b>
<b>General Clerical Workers</b>	General Clerks, Keyboard Operators	<b>D</b>
<b>Inquiry Clerks and Receptionists</b>	Call or Contact Centre Information Clerks, Receptionists	<b>D</b>
<b>Numerical Clerks</b>	Bookkeepers, Accounting, Financial and Insurance Clerks, Bank Workers	<b>D</b>
<b>Clerical and Office Support Workers</b>	Couriers and Postal Deliverers, Filing and Registry Clerks, Survey Interviewers	<b>D</b>
<b>Other Clerical and Administrative Workers</b>	Conveyancers and Legal Executives	<b>B</b>
	Court and Legal Clerks, Insurance Investigators, Loss Adjusters and Risk Surveyors	<b>C</b>
	Purchasing and Supply Logistics Clerks, Debt Collectors, Human Resource Clerks, Inspectors and Regulatory Officers	<b>D</b>
<b>SALES WORKERS &amp; MACHINERY OPERATORS, DRIVERS, AND LABOURERS</b>		
<b>Sales Agents</b>	Auctioneers, and Stock and Station Agents, Insurance Agents, Real Estate Sales Agents	<b>C</b>
<b>Sales Representatives, Sales Assistants, Salespersons and Sales Support Workers</b>	Sales Representatives, Sales Assistants, Pharmacy Sales Assistants, Retail Supervisors, Checkout Operator	<b>D</b>
<b>Machinery Operators, Drivers and Labourers</b>	Machine and Stationary Plant Operators, Road and Rail Drivers, Store persons, Cleaners and Laundry Workers, Factory Process Workers	<b>D</b>