



LODDON MALLEE PRESCHOOL ASSOCIATION

Kindergarten Central Enrolments

2024 4-Year-Old Swan Hill Kindergarten Enrolment Application



Enrolment Application Quick Guide

Please read the Kindergarten Enrolment Application Information Booklet for more information, available on the LMPA website www.lmpa.org.au

This information is collected for enrolment application purposes, additional information will need to be collected from you by the kindergarten at a later date.

1. To be eligible for 4-year-old Kindergarten your child must turn 4 years of age on or before April 30th in the year of attendance. This is the minimum age requirement in Victoria.
2. 4-year-old kindergarten can only be accessed once before moving on to Primary School in the following year.
3. Extended sessional Kindergarten programs include additional hours before or after the normal 15 hours Kindergarten program and Integrated Kindergarten is offered at many Long Day Care services. Additional costs may apply for these programs
4. If your child is eligible for a 2nd year of 4-year-old Kindergarten (2 areas of development delay as discussed with your teacher and as approved by Department of Education and Training), a new enrolment application will need to be completed for the following year (enrolments do not roll over between years).
5. Applications for the first round of placement offers need to be submitted by **JUNE 23rd, 2023**.
6. Incomplete applications will not be able to be processed. Please ensure all documents are provided with your application e.g., Commonwealth Concession Card, Child's birth certificate and Australian Childhood Immunisation Register (ACIR).
7. An application fee of \$30.00 applies to all Kindergarten enrolment applications, however there are some exceptions to this, see below for details.
8. For help filling out this form, contact LMPA – Kindergarten Central Enrolments on 03 5443 1229.

Complete enrolment applications and required documents are to be submitted to LMPA via

*Post, email or in person to
LMPA, 53 Wills Street, Bendigo VIC 3550
enrolments@lmpa.org.au*

Application Fee (\$30.00) Payment Options

By Internet Banking or at any Bendigo Branch or agency
Account Name – LMPA
BSB – 633 000 Account No. – 129 236 170
Please use your child's full name as your reference.

By Cash/EFT at the LMPA office, 53 Wills Street Bendigo

Please note families who meet the following criteria are not required to pay from paying the application fee:

- Identify as Aboriginal or Torres Strait Islander,
- Have a Refugee/Asylum Seeker background,
- Are known the Department of Families, Fairness and Housing (DFFH)/Child Protection,
- Hold a current Commonwealth Health Care Card **or** Pensioner Concession Card,
- Hold a current Department of Veterans Affairs White or Gold Card,
- Hold a current or expired ImmiCard and/or
- Multiple births - Triplets and above (families with twins pay only one application fee)

Did you know?

That your child is eligible for a free 3½ year old developmental assessment, prior to commencing kindergarten?
This visit includes assessment of vision, co-ordination, weight, height, posture, speech, and language.
Please call your local Maternal and Child Health service to make an appointment.

2024 4-Year-Old Kindergarten Application

Kindergarten Preferences - Choose up to 5 (number in order of preference)

SWAN HILL Funded 4-Year-Old Sessional Kindergarten Programs

Shine Bright Kunawaa Kindergarten

123-163 Gray Street Swan Hill Ph. 5032 3600

- ☐ Mon/Wed 8:30am – 4:00pm
- ☐ Tue/Thu 8:30am – 4:00pm
- ☐ Tue/Fri 8:30am – 4:00pm
- ☐ Thu/Fri 8:30am – 4:00pm

Shine Bright Nyah West Kindergarten

Lloyd Street Nyah West Ph. 5030 2204

- ☐ Tue/Wed/Thu 8:45am – 1:45pm

Shine Bright Pye Street Kindergarten

64 Pye Street Swan Hill Ph. 5443 1229

- ☐ Tue/Thu 8:30am – 4:00pm

Shine Bright Shamrock Park Kindergarten

2 Murlong Street Swan Hill Ph. 4016 2008

- ☐ Mon/Tue 8:30am – 4:00pm
- ☐ Mon/Thu 8:30am – 4:00pm
- ☐ Wed/Fri 8:30am – 4:00pm
- ☐ Tue/Thu 8:30am – 4:00pm

Shine Bright Swan Hill North Kindergarten

118 Chapman Street Swan Hill Ph. 5032 2788

- ☐ Mon/Wed 8:30am – 4:00pm

Shine Bright Swan Hill South Kindergarten

70A Gray Street Swan Hill Ph. 5032 4333

- ☐ Mon/Wed 8:30am – 4:00pm
- ☐ Tue/Thu/Fri 8:45am – 1:45pm

Shine Bright Woorinen South Kindergarten

11 McCalman Street Woorinen South Ph. 5037 6741

- ☐ Mon/Wed 8:30am – 4:00pm
- ☐ Tue/Thu 8:30am – 4:00pm

4-Year-Old Kindergarten Enrolment Application

A parent or guardian who has authority in relation to the child must complete this form.

Powers and Responsibilities Authority Explanation All parents have powers and responsibilities in relation to their children that can only be changed by a court order. The Education & Care Services National Regulations refer to these powers and responsibilities as "a person with authority". It is not affected by the relationship between the parents, such as, whether they have lived together or are married. A court order, such as under the Family Law Act 1975, may take away the authority of a parent to do something, or may give it to another person.

Information about your child

Family Name: _____ Given Names: _____

Date of Birth: ____ / ____ / ____ ☐ Male ☐ Female ☐ Other

Residential Address: _____

Town/Suburb: _____ Postcode: _____

Postal Address: _____ Postcode: _____

Language(s) spoken in the home _____

This child lives ☐ with parents ☐ in informal kinship care with _____ ☐ in permanent care
☐ in foster care ☐ in formal kinship care with _____ ☐ residential care
☐ other _____

Does your child identify as Aboriginal and/or Torres Strait Islander origin? ☐ Yes ☐ No
☐ Aboriginal ☐ Aboriginal and Torres Strait Islander ☐ Torres Strait Islander ☐ Not Applicable

Is your child from a Refugee or Asylum Seekers background?..... ☐ Yes ☐ No
Visa type? _____
(Please attach a copy of your visa to your child's application)

Is your child known to the Department of Families, Fairness and Housing (DFFH)/Child Protection? ☐ Yes ☐ No

Is your child eligible to attend an Early Start Kindergarten program? ☐ Yes ☐ No
(To be eligible you must have selected yes to 1 or more of the 3 questions above)

Are you or your child a Concession Card /Veteran Affairs/Immi Card holder or
Protection/Asylum/Refugee Visa: ☐ Yes ☐ No
(If yes, please attach a copy of your card to your child's application)

Does your child have a prior connection to your 1st preference by the way of attended a funded 3-Year-Old Kindergarten
program in the last 12 months? ☐ Yes ☐ No
If yes, name of service? _____

Does your child have a prior connection to your 1st preference by the way of a sibling in the past 3 years? ☐ Yes ☐ No
If yes, Child's Name: _____ Name of service: _____ Year: _____

Information about the child's parents: A parent includes a guardian of the child and a person with parental responsibility for the child under a decision or court order. Parental responsibility is a term defined under section 61C of the Family Law Act 1975, which means "all the duties, power, responsibilities and authority which, by law, parents have in relation to children".

Parent ☐ Guardian ☐ Other _____
Name: _____
Residential Address - as above or: _____

Telephone numbers
(H): _____ (W): _____ (M): _____
Email: _____
Country of Birth (if not Australia): _____
Date of arrival in Australia: _____
Do you require an Interpreter: ☐ Yes ☐ No
If yes, what language do you speak? _____
Does the child live with this parent/guardian?
☐ No ☐ Yes ☐ Sometimes
Single parent family: ☐ Yes ☐ No

Parent ☐ Guardian ☐ Other _____
Name: _____
Residential Address - as above or: _____

Telephone numbers
(H): _____ (W): _____ (M): _____
Email: _____
Country of Birth (if not Australia): _____
Date of arrival in Australia: _____
Do you require an Interpreter: ☐ Yes ☐ No
If yes, what language do you speak? _____
Does the child live with this parent/guardian?
☐ No ☐ Yes ☐ Sometimes

OFFICE USE:

HCC / PCC/DVA # _____

Start Date ____ / ____ / ____ - Exp Date ____ / ____ / ____

Date Received _____

Application No _____

Priority: ☐ 2nd year ☐ ESK

Payment Type: ☐ \$ ☐ EFT ☐ O/Line

Date Paid/Ref: _____

DOB verified: ☐ Yes

Immunisation: ☐ Yes ☐ Grace Period ☐ Catch up plan

Court orders relating to the child

Are there any court orders, parenting orders [s64B (1) of the Family Law Act 1975 (Commonwealth)] or parenting plans [s63C (1) and (6) of the Family Law Act 1975 (Commonwealth)] relating to the powers, duties, responsibilities, or authorities of any person in relation to your child or access to your child? ☐ Yes ☐ No

Please note: if there are no court orders in place, both parents have equal rights.

Please describe these changes and provide the contact details of any person given these powers:

Support Services

My child has a Caseworker at one or more of the following services (please tick if applicable)

- ☐ Anglicare Vic Family Care (Child Protection/Family Services/Access to Early Learning)
☐ Bendigo and District Aboriginal Services (BDAC)
☐ Child FIRST/Orange Door
☐ Department of Families, Fairness and Housing (DFFH)
☐ Mallee Family Care (Child Protection/Family Services/Access to Early Learning)
☐ Mildura and District Aboriginal Services (MDAS)
☐ Other service is: _____

Our Caseworker is: _____ Ph.: _____

☐ My child had a caseworker at DFFH/Child First/Orange Door/Anglicare/Mallee Family Care (Child Protection).

The case was closed on: _____

Child's health and wellbeing information

Does your child have any additional specific needs? ☐ Yes ☐ No
e.g., Autism, Asperger's, ADHD, Developmental Delays, Physical impairment (i.e., hearing, sight, mobility)

If yes, does your child have a diagnosis ☐ Yes ☐ No

My child has been diagnosed with: _____

Please provide details of any special needs: _____

If any non-diagnosed specific need(s), please describe: _____

My child is on the waiting list for NDIS/Early Intervention ☐ Yes ☐ No

My child is attending Early Intervention ☐ Yes ☐ No

If yes, our Caseworker is _____ at _____ Ph.: _____

I give permission for LMPA - Kindergarten Central Enrolments and kindergarten staff to contact the above identified nominated service(s) to assist in the placement and transition program for my child

Signed _____ Dated _____

Allergies

Does your child have any allergies, sensitivities, or intolerances? ☐ Yes ☐ No

Please provide details. _____

Anaphylaxis

Has your child been diagnosed at risk of anaphylaxis? ☐ Yes ☐ No

Please provide details. _____

Asthma, Diabetes & Epilepsy

Has your child been diagnosed at risk of asthma, diabetes, or epilepsy? ☐ Yes ☐ No

Please provide details. _____

Immunisation record "No Jab, No Play"

Has your child been immunised? ☐ Yes ☐ No

If yes, please provide a copy of their ACIR Immunisation History Statement

If no, please select one of the following.

- ☐ my child qualifies for the 16-week Grace Period
☐ my child is on an immunisation catch up plan, please attach a copy.

Families who meet any of the following criteria are eligible for the grace period.

- Children known to the Department of Families, Fairness and Housing (DFFH)/Child Protection,
- Children identified as Aboriginal and/or Torres Strait Islander,
- Children who are refugees or asylum seekers,
- Children who, or whose parents hold a current Commonwealth concession card (Health Care or Pension Concession Card), Veterans Affairs Gold/White card or Immi card,
- Children in the care of an adult who is not their parent,
- Children in Emergency Care,
- Children who have been evacuated following an emergency.

I, _____ (parent/guardian) declare that the above information is true and correct.

Signature: _____ Date: _____

PARENTAL EDUCATION AND OCCUPATION DETAILS

CHILD'S NAME:			
KINDERGARTEN NAME:			
Please tick this box if there is only one parent/guardian for the child <input type="checkbox"/>		Parent/guardian A (Primary carer)	Parent/guardian B (Must be completed, except where there is only one parent/guardian for the child)
Education Equivalent overseas education and qualifications are recognised for the purposes of this data collection.			
1. What is the highest year of primary or secondary school the parent/guardian has completed? (Tick one) <i>For persons who have never attended school, mark 'Year 9 equivalent or below'.</i>	Year 9 equivalent or below	<input type="checkbox"/>	<input type="checkbox"/>
	Year 10 or equivalent	<input type="checkbox"/>	<input type="checkbox"/>
	Year 11 or equivalent	<input type="checkbox"/>	<input type="checkbox"/>
	Year 12 or equivalent	<input type="checkbox"/>	<input type="checkbox"/>
2. What is the level of the highest qualification the parent/guardian has completed? (Tick one)	No non-school qualification	<input type="checkbox"/>	<input type="checkbox"/>
	Certificate I to IV (including trade certificate)	<input type="checkbox"/>	<input type="checkbox"/>
	Advanced diploma / Diploma	<input type="checkbox"/>	<input type="checkbox"/>
	Bachelor's degree or above	<input type="checkbox"/>	<input type="checkbox"/>
Occupation			
3. What is the occupation group of the parent/guardian? (See <i>Parental Occupation Index</i> on page 2) <i>If the parent/guardian is not currently in paid work but has had a job in the last 12 months, or has retired in the last 12 months, please use their last occupation</i> <i>If the parent/guardian has not been in paid work for the last 12 months, tick 'N' OR</i> <i>If the parent/guardian has not been in paid work for the last 12 months because the person cares for their own children full time, tick 'H'</i>	<input type="checkbox"/> A	<input type="checkbox"/> A	
	<input type="checkbox"/> B	<input type="checkbox"/> B	
	<input type="checkbox"/> C	<input type="checkbox"/> C	
	<input type="checkbox"/> D	<input type="checkbox"/> D	
	<input type="checkbox"/> N	<input type="checkbox"/> N	
	<input type="checkbox"/> H	<input type="checkbox"/> H	
Name parent/guardian (print)		Date	
Signature parent/guardian			

PARENTAL OCCUPATION INDEX

MANAGERS		
Chief Executives, General Managers and Legislators	Chief Executives and Managing Directors, Corporate General Manager, Defence Force Senior Officer, Local Government Legislator, Member of Parliament	A
Farmers and Farm Managers	Aquaculture Farmers, Crop Farmers, Livestock Farmers, Mixed Crop, Livestock Farmers	A
Specialist Managers	Advertising, Public Relations and Sales Managers, Business Administration Managers, Construction Managers, Education, Health and Welfare Services Managers	A
Hospitality, Retail and Service Managers	Accommodation and Hospitality Managers, Retail Managers	B
PROFESSIONALS <i>generally with a bachelor's degree or above</i>		
Arts and Media Professionals	Music Professionals, Photographers, Journalists and Other Writers	A
Business, Human Resource and Marketing Professionals	Accountants, Auditors and Company Secretaries, Financial Brokers and Dealers, and Investment Advisers, Human Resource and Training Professionals, Information and Organisation Professionals, Sales, Marketing and Public Relations Professionals	A
Design, Engineering and Science Professionals	Architects, Designers, Planners and Surveyors, Engineering Professionals	A
Education Professionals	Early Childhood Teachers, School Teachers, Tertiary Education Teachers	A
Health Professionals	Health Diagnostic and Promotion Professionals, Health Therapy Professionals, Medical Practitioners, Midwifery and Nursing Professionals	A
ICT Professionals	Business and Systems Analysts, and Programmers, Database and Systems Administrators, and ICT Security Specialists	A
Legal, Social and Welfare Professionals	Barristers, Judicial and Other Legal Professionals, Solicitors, Counsellors, Psychologists, Social Workers, Ministers of Religion	A
TECHNICIANS AND TRADES WORKERS		
Engineering, ICT and Science Technicians	Agricultural, Medical and Science Technicians, Building and Engineering Technicians, ICT and Telecommunications Technicians	B
Automotive and Engineering Trades Workers	Automotive Electricians and Mechanics, Mechanical Engineering Trades Workers, Panel beaters, and Vehicle Body Builders, Trimmers and Painters	C
Construction Trades Workers	Bricklayers, and Carpenters and Joiners, Floor Finishers and Painting Trades Workers	C
Electrotechnology and Telecommunications Trades Workers	Electricians, Electronics and Telecommunications Trades Workers	C
Food Trades Workers	Chefs	B
	Bakers and Pastry cooks, Butchers and Smallgoods Makers, Cooks	C
Skilled Animal and Horticultural Workers	Animal Attendants and Trainers, and Shearers, Horticultural Trades Workers	C
Other Technicians and Trades Workers	Hairdressers, Textile, Clothing and Footwear Trades Workers	C
COMMUNITY AND PERSONAL SERVICE WORKERS		
Health and Welfare Support Workers	Ambulance Officers and Paramedics, Dental Hygienists, Technicians and Therapists, Health Workers, Massage Therapists	B
Carers and Aides	Child Carers, Education Aides, Personal Carers and Assistants	D
Hospitality Workers	Bar Attendants and Baristas, Cafe Workers, Gaming Workers	D
Protective Service Workers	Police	B
	Defence Force Members - Other Ranks, Fire and Emergency Workers	C
Personal Service Workers	Beauty Therapists, Driving Instructors, Travel Attendants	D
Sports	Sports Coaches, Instructors and Officials, Sportspersons	C
	Fitness Instructors, Outdoor Adventure Guides	D
CLERICAL AND ADMINISTRATIVE WORKERS		
Office Managers and Program Administrators	Contract, Program and Project Administrators, Office and Practice Managers	B
Personal Assistants and Secretaries	Personal Assistants, Secretaries, Legal Secretaries	C
General Clerical Workers	General Clerks, Keyboard Operators	D
Inquiry Clerks and Receptionists	Call or Contact Centre Information Clerks, Receptionists	D
Numerical Clerks	Bookkeepers, Accounting, Financial and Insurance Clerks, Bank Workers	D
Clerical and Office Support Workers	Couriers and Postal Deliverers, Filing and Registry Clerks, Survey Interviewers	D
Other Clerical and Administrative Workers	Conveyancers and Legal Executives	B
	Court and Legal Clerks, Insurance Investigators, Loss Adjusters and Risk Surveyors	C
	Purchasing and Supply Logistics Clerks, Debt Collectors, Human Resource Clerks, Inspectors and Regulatory Officers	D
SALES WORKERS & MACHINERY OPERATORS, DRIVERS, AND LABOURERS		
Sales Agents	Auctioneers, and Stock and Station Agents, Insurance Agents, Real Estate Sales Agents	C
Sales Representatives, Sales Assistants, Salespersons and Sales Support Workers	Sales Representatives, Sales Assistants, Pharmacy Sales Assistants, Retail Supervisors, Checkout Operator	D
Machinery Operators, Drivers and Labourers	Machine and Stationary Plant Operators, Road and Rail Drivers, Storepersons, Cleaners and Laundry Workers, Factory Process Workers	D